



# GOSFORD MUSICAL SOCIETY

PO Box 1205  
GOSFORD  
NSW 2250

Life Committee Member: Kevin Booth OAM  
President: Roslyn English  
Secretary: Carolyn McNamara  
Treasurer: Karen Johnston

Dear GMS Member,

As you may be aware Gosford Musical Society, like any other organisation, is now obligated to complete Working with Children Checks for every active member over the age of 18.

As a society we strive to provide a safe and secure environment for all of our members to perform and practice their craft. GMS has a growing involvement of young people both within the Junior and Senior productions, including on stage and behind the scenes.

Existing Members who haven't already done so and all new Members are required to provide a Working With Children number to either the Working with Children or the Membership Committee Representative.

The 2016 Committee Representative for Working with Children and Memberships is April Daley-Holmes.

#### The process to obtain a WWC number is as follows:

- Go to the website - <https://wwccheck.ccyp.nsw.gov.au/Applicants/Application#>
- Fill in the application. Select **Volunteer** for the Purpose of Check.
- In the Child-related sector select **Entertainment for Children**.
- Once your form is submitted you will need to take a printed copy to a Service NSW Office. There is an office located across from the Imperial Centre in Gosford and on the corner of Hely and Anzac Streets in Wyong.
- You will be sent a WWC number, usually within a few weeks, and will then need to provide that number to the Committee representative as soon as possible. Once the number is verified in our system it will be active for the next 5 years.

**NOTE:** If you have already been issued a WWC number as part of your paid employment or other voluntary work then you are not required to obtain another number. However, you must advise your existing number to GMS.

Should you require assistance completing this process please feel free to contact April Daley-Holmes at

[gosfordmusicalsociety@gmail.com](mailto:gosfordmusicalsociety@gmail.com)

Failure to provide your WWC number within a reasonable timeframe will prevent you from continuing involvement in the Society until such time as your number is provided.

**Let's work together to provide a safe and positive environment for all of our Members.**

Kind Regards,

GMS Committee

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**Bringing Musical Theatre to  
the Central Coast**