

GOSFORD MUSICAL SOCIETY

TUESDAY 14TH FEBRUARY 2017 @ 7:30 PM

THE STUDIO

LAYCOCK STREET, GOSFORD



ATTENDANCE: Roslyn English, Kevin Booth, Darryl Davis, Noel Borger, April Daley-Holmes, Karen Johnston, Karen Snook, Scott Goodacre, Rosie Ross and Chris King

APPOLOGIES; Lauren Miller

Meeting began: 7:27 pm

Special Guest: Narelle Wotton GMS Costumes Shop Manager

- Report tabled.
 - Shop manager to report on costume/ prop hire fee to committee. Flat fee of \$1K per show hire has been agreed upon.
 - GMS Costumes to have an annual \$1.5K advertising budget.
 - A generic GMS Costumes slide to be added to LSCT advertising TBC once approval sought.
 - GMS Costume Shop 10th Anniversary 12.8.17. Celebration to be decided and confirmed.
 - Show hires 2017, costumes \$57 K and props \$6K
 - Ros English, noted that all figures are completed for 2016/17
 - Ros English, has prepared a budget for Karen Johnston to approve for shop running costs
 - "What's On" brochure tabled with current listings for 2017 and pictures of GMS costumes on cover.
- **Report from Chris King:** 8:05 pm

EVITA

- Concerns with EVITA sales to date.
- A meeting with Prod Liaison and EVITA publicity person has not yet happened.
- Interview with radio and photo shoot still to happen, juggling times with Director.
- Can we advertise more through social media to help with ticket sales. Cast have been proactive in doing this.
- Prod Manager, Prod Liaison and Director to discuss tickets etc.
- Chris King suggests that further discussion is required about future show selection.
- Chris King predicts that sales may pick up at the last minute.
- LSCT in competition with other local theatre companies. The market is more saturated than in previous years.
- Billboards require the art work ASAP for Bring It on and Young Frankenstein.

This Meeting 8:18 PM

CONFIRMATION OF PREVIOUS MINUTES: Read and accepted by Kevin Booth and Ros English

Action from previous minutes:

Discussed:

- Finalise the new agreement with LSCT, CK and RE.
- EFTPOS for the foyer RE & KB to sign new bank accounts.
- Financial report audit conducted 14.2.17 RE& KJ present for meeting.
- Prod Meeting with BIO, YF, CH.
- Microphone replacement parts
- V Day response

CORRESPONDENCE IN:

- Ticket Pricing 2017/18
- Young Frankenstein Prod team submission for approval
- Request for GMS support for YIP 2017
- 70th Anniversary Venue
- Shake and Stir Theatre co
- Nathan Dale – Re Scholarship
- 70th Anniversary Artwork
- Darryl Davis – Junior show selection 2018
- CCC- Building Arts and Culture on the CC
- Artwork for EVITA, BIO & YF

CORRESPONDENCE OUT:

- Chicago team approval
- YIPA – acknowledgement of scholarship request

TREASURERS REPORT:

Report tabled by Karen Johnston

Report moved by Karen and accepted by Kevin Booth and Ros English

Discussed:

- Auditor has received the additional information requested today 14.2.17
- Mobile EFTPOS machine, signatures required from RE & KB for new accounts.
- NBN due to be connected any time now.

PORTFOLIO REPORTS:

PRESEIDENT – ROS

See report:

Discussed:

- Meeting time to be 7:00pm for future meetings.
- Conduct unbecoming working party to be formed. Stephen Higham, Carolyn Mc Namara, accepted position on this working party. New member discussed
- Social Media issue, resolved with clarification of communication.
- EVITA, communication with prod team to be strengthened, with support of committee to assist if accepted by prod team.

VICE PRESIDENT – DARRYL

See report:

Discussed:

- Honour Board BBQ, invitations sent out and all current committee members are included in the event.
- Junior Show for 2018, suggestion by DD that we do HONK. Last done by GMS in 2009. Committee unanimous with HONK. DD will advertise for EIO Directors. Further suggestions for 2018 Junior Shows, TARZAN, LITTLE PEACH, DRACULAR SPECTACULAR.
- Set Building Roles & Responsibilities document to be created and distributed for future shows. Revisit outcomes with BIO, YF, CHICAGO.

VICE PRESIDENT – NOEL

See report; not provided

Discussed;

- Discussion about artwork timeline to be redefined.
- Committee approved proof readers confirmed as Kathy Bridekirk, Brenda Donnelly, Rose Cooper, Anthea Kearney.

FLOOR MEMBER – LAUREN

See report: not provided

Discussed:

Not in attendance.

FLOOR MEMBER – KAREN

See report;

Discussed;

- Roles & Responsibilities great, recommend date for historical value. Bump in Stage Mgr correction.
- Suggestion for social events for shows such as BBQ after rehearsals etc to help new members bond and become familiar with GMS family atmosphere.
- Key for library is now with Karen. Will get into library. Karen will follow up request from Joanne McMahon.

FLOOR MEMBER – SCOTT

See report;

Discussed;

- EVITA cast 75% paid. Director not paid fees for 2017.
- WWCC, ADH to discuss with Lesli Normet Tue 21.2.17
- Newsletters are exceptional, well done and thanks from Ros.

FLOOR MEMBER – ROSIE

See report;

Discussed;

- Verbal discussion with Maryanne Hamilton regarding roles and responsibilities/ job description.
- New ideas to bring life to the website.
- Logo for 70th Celebrations.
- Discussion with Narelle and ladies planned for next week.

PRODUCTION

PETER PAN

- Debrief conducted, good input and overall success.
- Orchestra members were mostly juniors under 18 years of age, only two members from our local area. Gosford High School is culling the music program.
- Bronwyn Anderson very good MD, now playing in Sydney production of Aladdin and upcoming Kinky Boots.

EVITA

- Sewing and costumes are having some issues. Ladies are working hard to get the job done, however, communication and support is required.
- Props needs further communication for props to be available for rehearsals.
- Director would prefer YF info night not to be held in the theatre due to EVITA set on show, however, the committee feels that it is great for new people to see a show set in a theatre atmosphere. Also sets are on show for Morning Melodies and GMS tours.

BRING IT ON

- Auditions went very well. First rehearsal scheduled 18.2.17. Some new members to the society which is always very good. Thank you to Darryl Davis for attending auditions.
- We will work with EVITA over the next couple of weeks to minimise overcrowding with common areas in shed.
- Prod team discussions about the set and set construction are under way.

YOUNG FRANKENSTEIN

- Prod team held first production meeting and are very happy with their team. The team is strong with some returning members, different roles and lots of previous experience.
- Information night will Tuesday 7th March 2017, LSCT, 7:00pm.

WORK HEALTH & SAFETY:

GENERAL BUSINESS:

- Leaking room – plumber attended 14.2.17
- Studio 18 cleaning – ADH replied
- Studio 18 – two possible grants are available. RE would like to see the studio available as a committee room.
- Under consideration as improvements with a possibility of a rebuild? We would need Geotech survey and David Rowe to action this. Ros English presented newer plans after meeting with David Rowe 14.2.17
- Thanks to Stephen Higham for reviewing GMS eligibility for possible submission.
- Applications close 28.2.17 for Regional Grants (for improvements to buildings, e.g. bathrooms, laundry and kitchen while retaining the space we already have). Estimated cost \$100K.
- Applications close 10.3.17 for Liquor & Gaming Grant (for new building). Further discussions required with Craig Liddell, builder, committee rep, Adam Crouch and possible assistance with grant application from Louise Fischer from RDA.
- Application to build means ready to build. We have a lot of work to get to that stage. House to be demolished and asbestos removed correctly.
- Ros English and David Rowe would be working very diligently to keep the task on schedule.

BUSINESS WITHOUT NOTICE:

- Central Coast Dance Festival meeting didn't go very well with the donation cheque being returned as GMS would not be able to house the dance festival students this year. The CCDF co-ordinator was offended moving forward with the assistance of LSCT, CCDF will be offered alternative arrangements. For the record, GMS would be happy to accommodate in 2018 if we have the new premises.

- Ros English and April Daley-Holmes to work on applications for new shows.
- WH&S; no issues to report at this meeting.

Meeting closed: 10.30am Next meeting: 14th March 2017, 7.00pm

Activity Log February 2017

Date	Action	Committee Member	Date Completed
Update 14.2.17	Finalise new agreement with theatre meet with CK	RE	
Update 14.2.17	EFTPOS for the foyer, bank accounts to be signed.	Karen	
Update 14.2.17	Financial report 2015/16 audit in progress	Karen	14.02.17 RE & KJ present at accounting firm.
Update 14.2.17	Meeting with prod mgrs. For BIO, YF, Chicago	RE	
Update 14.2.17	Microphone replacement parts. Email for quote KS to learn this as tech support liaison.	KJ	
Update 14.2.17	V Day response	ADH 2x tickets for adult show for raffle	
14.2.17	Annual review of ticket pricing	Committee discussion	
14.2.17	YF Prod team approval	ADH	15.2.17
14.2.17	YIPA Scholarship request 2017	Committee discussion. Approved ADH to notify	15.2.17
14.2.17	Shake & Stir Theatre Co Gothic Workshop	RR website /social media to members	
14.2.17	70 th Anniversary Dinner Artwork decision	RE with Beck Johnston & Jan Wells	
14.2.17	Juniors show selection 2018	DD	
14.2.17	CCC Building & Arts Culture on the CC		
14.2.17	Artwork for EVITA, BIO, YF	NB,ADH, BJ	

14.2.17	#18 future development update	RE	
14.2.17	Maryanne Hamilton Roles & Responsibility	RR	
14.2.17	Capital Expenditure	RE	

