

GOSFORD MUSICAL SOCIETY

TUESDAY 13TH DECEMBER 2016 @ 8.30PM

THE SHED

LAYCOCK STREET, GOSFORD



ATTENDANCE: Roslyn English, Kevin Booth, Darryl Davis, Noel Borger, April Daley-Holmes, Karen Johnston, Lauren Miller, Karen Snook, Scott Goodacre and Rosie Ross

Meeting began: 8:40 pm

Report from Chris King:

EVITA

- Figures provided by Chris, EVITA has only just gone on sale, group bookings equal 24%, sold 3%, so that only gives 27% which is too early to tell with Christmas et cetera.
- We still have a long way to go. Billboards are up, done the back of the flyer and proofread by Cathy Bridekirk.

PETER PAN

- 59-60% sales at this point, which is really good considering that we haven't gone fully into the campaign. Usually at this time of the year it is very difficult, however having it a week later appears to be helpful. Today we have done the photo, story et cetera and that will go in on 11 January. Next week there are 3 ads that I have booked starting next week in conjunction with Kerrie, who is an extremely good prod mgr, did the carols and the parade, they were simply fantastic. The media is quiet now due to Christmas until about the 11th Jan, but we have everything going in the right direction. Talking to Paddy & Sarah this Friday. Floor open for questions. Suggestion by DD that GMS members are emailed, get your tickets now as part of Christmas. CK is there any talk of a ghost show, could be worthwhile to think about being at 60% now. Wednesday 10.30am possible ghost show. Suggestion that the committee does a show like this or mermaid each years as the market is screaming for this kind of show.

Commence meeting with welcome to new committee members Karen, Rosie and Scott and returning members from RE, absolutely thrilled to be working together and I hope you all enjoy the forth coming year. Don't ever be afraid to ask anything, put you hand up and ask away, the most important thing this is just business we are talking about not people. Let's go.

This Meeting

CONFIRMATION OF PREVIOUS MINUTES: Read and accepted by Kevin and Noel Borger

Action from previous minutes:

Discussed:

- Lock in the new agreement the theatre has been done final details to take place week commencing 21/12/16 CK and RE
- EFTPOS for the foyer KJ will occur prior to Peter Pan
- Show programs to be added on agenda for planning day 2017
- Inappropriate behaviour and consequences added to planning day agenda 2017
- Security quote for shared access, NB currently taken out on hold
- 70th anniversary creative meeting with RE DD KS TW CMc BD venue booked deposit paid
- Nate Butler memo of understanding hires props et cetera move forward to planning day 2017
- Agreement with Narelle Wotton expires 31/ 12/16 RE recommend to appoint NW to permanent position, further discussion required, review planning day notes 2016.
- Karen R Web blog Kevin B follow-up possible financial assistance in the way of a donation.

CORRESPONDENCE IN:

Bob, and GMS patrons re Sound issues for Wicked
 Central Coast Conservatorium, Projector Use/LSCT
 Lauren Miller, use of mirror room
 Ken Hind, art work requirements
 Lauren Miller, Nate Butler Studios
 Beck Johnston, BIO age requirements, Dates/Evita
 Orange Theatre Co, 40th Ball
 Darryl Davis, Show Dates 2017
 Kayla Strada, Love is ... trailer/LSCT
 Ros English, Prod Team Facebook pages
 GOS Cert Statement PP box Office Takings
 Ruth Tiffen, Spelling Bee
 Ros English, Wicked debrief
 Lauren Miller, Evita tickets on sale

CORRESPONDENCE OUT:

Darryl Davis replied to Sue Thompson re PP ticket prices
 Ros English, Pastoral Care see report

TREASURERS REPORT:

Report tabled by Karen Johnston
 Report moved by Karen and accepted by Roslyn English and Kevin Booth
 Discussed:

- Wicked proceeds coming along
- expenditure and show advances
- budget for shows including profit and loss
- shop figures, profit and loss for 2015/2016 financial year

PORTFOLIO REPORTS:

PRESEIDENT – ROS

See report:

Discussed:

- Draft financial report for the year ending 30 June 2016, yet to be signed off, Trilogy Financial Group requires copies of minutes and BAS statements to be provided by KJ
- Debrief from Sharon Hogan re-NIDA workshop
- Pay slips for the shop

- RE moves recommendation to appoint in NW to permanent position effective 1/1/2017 seconded by NB
- Budget planning for shop within W 2017
- Shop business plan 2017
- Confidentiality Agreement for all committee members to sign 13/12/16 unable to take effect at this meeting due to wrong form being printed. RE to provide you form at next meeting 10/1/17

VICE PRESIDENT – DARRYL

See report:

Discussed:

- Website navigation
- Show selection committee expression of interest for 2017 (SG, DD, RE, CK,)
- Membership show fees at the time the show goes on, further discussion about rehearsal period in particular investigation still being undertaken by insurance company for BR in Adams Family. Investigator enquiry asked GMS to prove membership. Further discussion about membership coordinator outlining fees and information nights.

VICE PRESIDENT – NOEL

Report attached to minutes at meeting

FLOOR MEMBER – APRIL

See report:

Discussion:

- Evita cast questioning membership for 2016 and again in 2017. Constitution says membership goes from 1/1/16 to 31/12/16 and every calendar year thereafter.

FLOOR MEMBER – LAUREN

See report:

Discussed:

- Peter Pan tickets list of dignitaries
- GMS kids going to Nate Butler Studios
- Peter Pan MD unwell Jo McMahon to step in and help out
- Ben Poole doing program
- not flying in the show anymore due to cost of rigging an LST requirements
- RE commended how the directors communicate effectively with the children in the cast

FLOOR MEMBER – KAREN

Allocation of duties to be discussed in General Business

FLOOR MEMBER – SCOTT

Allocation of duties to be discussed in General Business

FLOOR MEMBER – ROSIE

Allocation of duties to be discussed in General Business

PRODUCTION REPORTS:

WICKED

- RE attended debrief postproduction wicked. Report attached. Not a pleasant experience, Nathan Dale offering to become a consultant for the future of GMS. Wicked production team very negative about committee involvement and support of their production.

PETER PAN

- Peter Pan MD unwell Jo McMahon to step in and help out
- Ben Poole doing program
- not flying in the show anymore due to cost of rigging an LST requirements
- RE commended how the directors communicate effectively with the children in the cast

EVITA

- Darryl Davis sat in on the Evita audition panel and commended the production team for having a fair and very professional process
- group workshop was very effective for assisting with audition materials
- no report provided from PM

BRING IT ON

- Information evening to be held 27/1/17 CK is happy to make DCR available at no charge to GMS
- David Rowe has been asked by production team to be set designer, he is happy to undertake this role
- Prod team seeking approval for David Rowe by committee. Committee approved 13/12/16
- Age requirements for junior show, prod team requesting committee consideration for up to 20 years. Committee approval up to 19 years of age 13/12/16. ADH to advise Beck J of decision.

YOUNG FRANKENSTEIN

- EIO from possible directors, presentations held 13/12/16 prior to committee meeting.
- Successful director Kerry Rochford to be notified by ADH

- Unsuccessful applicants Darryl Kirkness and Peter Hellier to be notified by ADH

WORK HEALTH & SAFETY:

Update: Investigation still pending as at 13/12/16 committee meeting Shortland Insurance Brokers. No further information at this point, however investigator very specific about membership.

RR asked to leave the discussion about the investigation due to conflict of interest. RR happy to comply with this request.

GENERAL BUSINESS:

- Young achievers award nominations for Peter Pan, Addison Morely, Rayelle Payne, Callum Beggs, all nominees are financial. Nominees to be forwarded to Nathan Dale by Kerrie Rochford or Lauren Miller

Allocation of portfolios and members

- Rosie Ross: catering, workshops, social media
- Chris King: Ex Officio , programs, liaison with snap printing
- Noel Borger: continue with shared coordinator, liaison, storage and same duties as Ken Hind with the exception of technical support stop
- Lauren Miller: Ticketing, Facebook, social media and website
- Scott Goodacre: Newsletter, Membership, WWWC, Co-WHS
- Karen Snook: Social committee, Technical liaison, library, Co-WHS
- Karen Johnston: Treasurer, offer of assistance for data entry not required at this point
- Consideration for GMS member Rebecca Johnston to be a graphics / program co-ordinator for printing specifications to liaise with GMS, LST, SNAP printing, outcome to be advised.

Code of conduct, to be reviewed in light of recent member interactions i.e. RE and DK13/12/16

BUSINESS WITHOUT NOTICE:

- Props working party consisting of Darryl Kirkness, Darryl Fry, Robyn Edmonds King, Amber Markham. Issues for consideration DK affiliation with GMS and NB studio. Costs of higher full costume and props to be discussed with NW and committee.

This proposed group can only become a working party and not a subcommittee as per discussion KS, CK, RE.

- Chris Hochkins request to use Studio #18 for lessons 2017. Discussion and decided not conducive to GMS plans for 2017.

Meeting closed:

Next meeting: 10th January 2017 7.30pm

Activity Log December 2016

Date	Action	Committee Member	Date Completed
13/12/2016	Finalise new agreement with theatre meet with CK	Ros and Karen	W/C 21/12/16
08/11/2016	EFTPOS for the foyer	Karen	W/C10/1/17
18/11/16	Sound issues for Wicked	CK are RE to meet with some members and LST technical staff	TBA
21/11/16	Central Coast Conservatorium, Projector Use/LSCT	CK RE to advise Nikky	
13/12/16	Financial report 2015/16 outstanding documents	Karen	14/12/16
	Lauren Miller Mira room	COMMITTEE	Approved
1/12/16	Bring it on age requirements	ADH to advise	14/12
3/12/16	Kayla Strada love is trailer	RE to advise waiver of fee	
4/12/16	Prod team Facebook pages to be disbanded	RE to contact show production managers	19/12/16
6/12/16	Ruth Tiffin, Spelling Bee	take to show selection committee 2017	
3/12, 6/12 & 11/12	Young Frankenstein expression of interests for director	ADH	14/12/16
13/12/16	Chris Hochkins	use of studio 18 2017.ADH	19/12/16
13/12/16	Rebecca Johnston GMS, LST, SNAP graphics co-ordinator proposal	KJ to approach RJ	14/12/16