



COMMITTEE MEMBERS' REPORT TEMPLATE
FOR THE MONTH OF JULY 2017

President

Ros English

LSCT Liaison, LSCT
Advisory Committee,
Assoc Community
Theatre, Planning
Day, Pastoral Care,
Capital & Assets,
Choir, Minstrels, AGM,
GMS Costumes,

Pastoral Care:

- Nil

Laycock Street Community Theatre Advisory Committee

- Nil activity

Association of Community Theatre

- AGM date set for 24 September at North Sydney

Library

- Karen Snook now liaising with Raie Brady. Karen to report.

Choir

- Everglades coming up 13th August. Tickets \$15 and we are singing with band Tempo Terrific. Good entertainment and it would be great to see some Committee members – apart from those who sing in the Choir.

Minstrels

- Rolling along – very busy with lots of gigs. Always co-operative re Thursday nights etc.
- Awaiting dates for bookings.

Workshops

- Still outstanding

Special Projects

- **Rotary Gala Concert** – date to be 21 October. Perhaps we can use something from our 70th anniversary concert for this.
- **70th Anniversary** – music done and rehearsal schedule set for performers. Held first music work through on 2 August. Meeting held with all stakeholders to move forward. Entertainers finalised. Orchestra to be keys x 3, guitar, bass, drums and maybe percussion.

Redevelopment of Studio 18

- Awaiting responses. Spoke with Adam Crouch, MP at Gala of BIO – he is following up and has been advised it is in the mix.
- New grant application to go in by 4 September.

Contact with members

- Nothing to report

Keyboards

- **Roland keyboard** requires re-wiring. I will ask the Shed Manager to look at this.

GMS Costumes

- Staff meeting held. Minutes will be forwarded.
- Volunteer numbers still down.
- Wardrobe – now being sorted out. Janelle is doing an amazing job with clearing out and cleaning the area. Costumes being sorted out and culled – an excellent strategy – well done Narelle and the team.
- **Group certificates** received with thanks.
- **Outgoing bookings** see attached – note figures now financial year comparisons
- **Shop report** see attached.
- **Business Plan** – to be completed.
- **Manager role** – formal documentation to be prepared – letter of offer to be done – outstanding.

Assets

- **Somersby** to be addressed as bonfire after cleanout.

	<ul style="list-style-type: none"> • Props – working party going well. Excellent progress made – thanks to Darryl Kirkness for driving this project. • Roof repairs – completed. Requires payment. Quote for additional work to be tabled. • Hot water service replaced. • New cold water dispenser in the Shed working well. <p>General</p> <ul style="list-style-type: none"> • Handbook Committee – awaiting feedback. • Program Working party – meeting held – very productive. ADH will report. • Agreement now signed – to be tabled. • Nate Butler – meeting held to discuss clashing dates for shows. Not a lot of success – Nate Butler complained about negative content on Facebook from certain members of GMS. Memorandum of Understanding signed. Tabled herewith. <p>Production Liaison -</p> <ul style="list-style-type: none"> • Chicago – flyer proof read by Kathy Bridekirk just received back with a few changes needed. May be too late. • Young Frankenstein – what a funny show. Everyone is loving it. Program well done. Marketing report to come from Chris King. • Newsletter – excellent Scott – well done once again. • Show selection – Darryl Davis will report. • Drainage behind No 18 – approached by owner of property adjacent to ours seeking approval for drainage. Referred to our Solicitor. I have advised the gentleman of that and he advised he has spoken with his Solicitor who will contact us.
<p>Vice President Darryl Davis Chair Show Selection Committee, GMS History, Show Selection research and advice, Special Projects, Honour Brd, Roles and Responsibilities, Website</p>	<p>Still waiting to hear if we been successful in our <i>Shrek, the Musical</i> application for our final senior show of 2018.</p> <p>Next priority is the junior show for July 2018. I believe a few of us need to discuss this issue over the next few weeks. Some suggestions to consider: <i>The Wiz / Cinderella / Alice in Wonderland</i>. The latter 2 are Prince Street productions, not Disney. Unfortunately, nothing new has been released and there are NO Disney full length shows available.</p> <p><u>History</u> Spoke to the U3A Theatre group at Erina as their monthly guest speaker. Thus, spread the GMS word! Even sold a group booking for <i>Young Frankenstein</i> there!</p> <p><u>Website</u> All up to date. Matt Carey has fixed up the opening banner, which now includes all current productions.</p> <p><u>Honour Board</u> Nothing to report on this group.</p> <p><u>Roles and Responsibilities</u> Nothing to report.</p> <p><u>Special Projects</u> 70th Anniversary progressing. We have a 25-member Ensemble who will be performing 2 musical segments as well as a junior component that opens the entertainment. I have almost completed the visual PowerPoint presentation – up to “slide 225”. Working also on a “Do You Remember / Bloopers” segment. Rehearsals for the Ensemble begin on Sunday! Huge thank you to Ros English for her enormous efforts in creating music files.</p>

<p>Vice President Noel Borger Programs, Proof Reading, Australia day, Gosford show, assets, props co-ordinator, leaflets, shed co-ordinator/liaison, storage</p>	
<p>Committee member Scott Goodacre Work Health & Safety with Karen Snook, Newsletter, Membership, Working With Children Check</p>	<p>Work Health & Safety In the last month we have had Bump-Out for Bring It On, as well as Bump-In for Young Frankenstein. I am not aware of any incidents arising out of either of those events. I e-mailed both the Stage Manager and the Production manager prior to Bump-In for YF to confirm the requirements for the safety talk in the morning, as well as the need to have all helpers read the safety notices in the shed, and sign-on to confirm they have read the safety notices. No other incidents or hazards have been identified to me in the past month.</p> <p>Newsletter Currently working on the August edition of the Newsletter which will be published in the next two to three weeks.</p> <p>Membership We now have 395 members for 2017 (including 41 active life members). All cast members of Young Frankenstein have paid. There are still 3 cast members from Chicago who are yet to pay their memberships.</p> <p>Working With Children Check I now have access to check these numbers myself and have begun working through my list of members to verify these are all current.</p> <p>Open Day The open day has been postponed till later in the year, after the 70th anniversary celebrations. We will need to confirm a date and develop a programme of activities for the day. I am beginning work again on this over the next few weeks.</p>
<p>Committee member Karen Snook Social Committee, Library, signage, Technical Liaison, Technical Workshops, Work Health & Safety with Scott Goodacre</p>	<p>WHS- Young Frankenstein bump in – no issues reported. Technical Liaison- Nothing to report. Social Committee- 70th birthday celebration committees continue to meet and progress is being made. Entertainment rehearsals begin next week. Library – Bring It On and Peter Pan resources put into Library. Library needs a little re-organisation. Will look at that with input from Raie Brady when someone puts a few more hours in my day ☺ Dancing lessons for GMS members- Due to increased demands at work and with Chicago, dance classes have been put on hold for a few weeks. When they start up again they will be on Wednesday evening prior to Chicago rehearsals as Tuesday night is too difficult for me to get there.</p>

<p>Rosie Ross Catering, Website with Darryl Davis, Facebook with Lauren Miller, Sewing, Wardrobe, Workshops</p>	
<p>Committee member Lauren Miller Ticketing, Facebook with Rosie Ross</p>	
<p>Ex Officio Chris King Marketing, Publicity, Ticketing with Lauren Miller</p>	

Additional items:

Secretary: April Daley-Holmes

Treasurer: Karen Johnston

Outstanding responsibilities

Governance,

Constitution and Handbook

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