



COMMITTEE MEMBERS' REPORT TEMPLATE
FOR THE MONTH OF AUGUST 2017

President

Ros English

LSCT Liaison, LSCT Advisory Committee, Assoc Community Theatre, Planning Day, Pastoral Care, Capital & Assets, Choir, Minstrels, AGM, GMS Costumes, Liaise with Chris King for Marketing and Publicity, Production Liaison

Pastoral Care:

- Flowers for Susan Ward on passing of Husband Bob, who was Chair of the LSCT Advisory Committee and former Deputy Mayor. He was very pro-GMS and came to all our shows.

Laycock Street Community Theatre Advisory Committee

- Nil activity

Association of Community Theatre

- AGM date set for 24 September at North Sydney. Nothing further till then.

Library

- Karen Snook now liaising with Raie Brady. Karen to report.

Choir

- Everglades coming up 13th August. Tickets \$15 and we are singing with band Tempo Terrific. Good entertainment and it would be great to see some Committee members – apart from those who sing in the Choir.

Minstrels

- Rolling along – very busy with lots of gigs. Always co-operative re Thursday nights etc.
- Awaiting dates for bookings.

Workshops

- Still outstanding

Special Projects

- **Rotary Gala Concert** – date to be 21 October. Perhaps we can use something from our 70th anniversary concert for this.
- **70th Anniversary** – going well but an issue of a rush to complete the booklet.
- **Radio interview** with ABC to go to air Friday 8th and Friday 15th I think. Spoke about GMS, the 70th and gave Chicago a good plug.
- **Redevelopment of Studio 18** – both responses negative.
- New grant application to go in by 4 September. Did not put this in – need to ensure we are doing everything right. Want to make the application more robust than the last one. Will speak with Council about another grant application also.
- Have applied for \$20,000 from Federal Government via Lucy Wicks.

Contact with members

- Nothing to report

Keyboards

- **Roland keyboard** requires re-wiring. I will ask the Shed Manager to look at this.

GMS Costumes

- Staff meeting not held. Manager away.
- Volunteer numbers still down.
- Wardrobe – now being sorted out. Janelle is doing an amazing job with clearing out and cleaning the area. Costumes being sorted out and culled – an excellent strategy – well done Narelle and the team.
- **Outgoing bookings** see attached – note figures now financial year comparisons
- **Shop report** see attached.

	<ul style="list-style-type: none"> • Business Plan – to be completed. • Manager role – formal documentation to be prepared – letter of offer to be done – outstanding. <p>Assets</p> <ul style="list-style-type: none"> • Somersby to be addressed as bonfire after cleanout. • Props – working party going well. Excellent progress made – thanks to Daryl Kirkness for driving this project. • Roof repairs – Quote for additional work approved and repairs have been requested to be done. <p>General</p> <ul style="list-style-type: none"> • Handbook Committee – awaiting feedback. • Program Working party – meeting held – very productive. ADH will report. • Nate Butler – Nate is still complaining about people making adverse comments on Facebook. <p>Production Liaison -</p> <ul style="list-style-type: none"> • Chicago – attended Production Meeting. Issue of choreography sorted out. • Young Frankenstein – what a funny show. Debrief held. Report will probably come. Very positive experience all round. • Newsletter – excellent Scott – well done once again. • Show selection – Darryl Davis will report. • Drainage behind No 18 – have not heard anything.
<p>Vice President Darryl Davis Chair Show Selection Committee, GMS History, Show Selection research and advice, Special Projects, Honour Brd, Roles and Responsibilities, Website</p>	<p>Show Selection</p> <ul style="list-style-type: none"> • I suggest that we stage <i>THE WIZ</i> as our July 2018 production. It was last done by GMS in 2006 with Chris Walker as Director and Kasey McKenzie as MD. The show has numerous principal and minor principal roles as well as Ensemble numbers. Would be a good idea to call for EOI for a Director asap. I have copy of the libretto if anyone would like to read it (my old blocking script used when directing the show for Henry Kendall High). • Now that SHREK has been approved as our last show for 2018, I suggest we call for EOI's and interview candidates in November. This show will be both a technical and creative challenge, which is great for our growth. But it will require a great deal of planning to meet these challenges. <p>History I am presenting a GMS History talk to Gosford Rotary this week.</p> <p>Website All events are up to date.</p> <p>Honour Board It is important to think about those people who you feel should be considered for the Honour Board. There is an outline on our website that explains the criteria for nominating members.</p> <p>Roles and Responsibilities Nothing to report.</p> <p>Special Projects 70th Anniversary progressing very well. There have been several rehearsals since our last Committee meeting and the entertainment looks and sounds very good. The format combines an outline of GMS activities, remembrances, culinary delights and musical entertainment. Many thanks to the organisers who all made efforts to ensure this evening is a great success.</p>

<p>Vice President Noel Borger Programs, Proof Reading, Aust day, Gosford show, assets, props co-ordinator, leaflets, shed co-ordinator/liason, storage</p>	<p>I havn't got much this month as I have been concentrating on having the eye operation.got the pull – ups done for HONK but had some differences about colour shading but this was resolved.</p> <p>Have got a very warm reception from ERINA FAIR for my stand in the centre. The smaller pull-ups are just right for there.</p> <p>Getting in contact with TUGGERAH centre to go there as well.</p>
<p>Committee member Scott Goodacre Work Health & Safety with Karen Snook, Newsletter, Membership, Working With Children Check</p>	<p>Work Health & Safety No WHS incidents or hazards have been identified to me in the past month.</p> <p>Newsletter Newsletter recently published at the beginning of September, and e-mailed to members on my e-mail distribution list. A copy was also kindly placed on the website by Darryl Davis.</p> <p>Membership We now have 433 members for 2017 (including 41 active life members). All cast members of Chicago have now paid memberships, and there is only 1 o/s membership remaining from the Honk cast.</p> <p>Working With Children Check I now have access to check these numbers myself and have begun working through my list of members to verify these are all current.</p> <p>Open Day The open day has been postponed till later in the year, after the 70th anniversary celebrations. We will need to confirm a date and develop a programme of activities for the day. I am beginning work again on this over the next few weeks.</p>
<p>Committee member Karen Snook Social Committee, Library, signage, Technical Liaison, Technical Workshops, Work Health & Safety with Scott Goodacre</p>	<p>WHS- Young Frankenstein bump out – no issues reported.</p> <p>Technical Liaison- Nothing to report.</p> <p>Social Committee- 70th birthday celebration committees continue to meet and progress is being made. Entertainment for the 70th ball is complete. One more rehearsal Thursday evening and a walk through on stage at the Leagues Club Saturday 2pm scheduled.</p> <p>Library – Nothing to report</p> <p>Dancing lessons for GMS members- Due to increased demands at work and with Chicago, dance classes have been put on hold until Chicago goes on stage.</p>
<p>Rosie Ross Catering, Website with Darryl Davis, Facebook with Lauren Miller, Sewing, Wardrobe, Workshops</p>	<p>Catering, Website with Darryl Davis, Facebook with Lauren Miller, Sewing, Wardrobe, Workshops</p> <p>Catering: Can I please get a confirmation from the shed coordinator when there will be a space for the big fridge? This was discussed in the last meeting and I would like this to be in a position for caterers to use more consistently.</p> <p>FB: Lauren and Rosie need to meet up to discuss how the new pages are working, if having administrators is working and to go over social media timelines for the year. Due to unforeseen circumstances I was unable to complete the surveys during Frankenstein, but will enlist</p>

	assistance and run surveys for the whole of the Chicago run. The questions will be as follows;
Committee member Lauren Miller Ticketing, Facebook with Rosie Ross	Ticketing – Will be starting to send out Chicago invitations to Councillor’s etc this week. Will chase up printed preview tickets this week also. Social Media – The new Instagram and snap chat pages are working well. No dramas to report.....
Ex Officio Chris King Marketing, Publicity, Ticketing with Lauren Miller	

Additional items:

Secretary: April Daley-Holmes

Treasurer: Karen Johnston

Outstanding responsibilities

Governance,
 Constitution and Handbook
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